

Our Ref: SJM:PEG:

20 November 2023

Mr S Cooke
EMAIL ONLY

Dear Stephen,

Re: Your Family Law Matter

Thank you for instructing us to act on your behalf in relation to your family law matter.

We **enclose** our Costs Disclosure and Costs Agreement for you to sign and return.

We also **enclose** the following Court brochures:

1. Marriage, Families and Separation;
2. Pre-action Procedure – Financial Matters;
3. Pre-action Procedure – Parenting Matters;
4. Duty of disclosure brochure; and
5. Central Practice Direction.

As discussed with you, please provide us with \$2,000.00 by way of retainer on account of our professional fees, which will be credited to your final account.

Trust Account as follows:

Clarity Lawyers Trust Account
ACCOUNT NO: 41-420-2200
BSB: 082-057

In the alternative, you might consider Legal finance. If you wish to use this option, please contact our firm for further information.

Level 4, Suite 4A, T&G Building, 45 Hunter Street, Newcastle NSW 2300
Telephone: (02) 4023 5553
ABN: 816 4403 4300

www.claritylawyers.com.au

Should you have any questions, please do not hesitate to contact us.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'S. Miller', with a long horizontal flourish extending to the right.

Samantha Miller

Director and Principal Solicitor

Clarity Lawyers

BSc LLB Dip. Leg. Prac

LLM (Applied Law) Majoring in Family Law

email: samantha@claritylawyers.com.au